

CONFIDENTIALITY NOTICE – Minister in Question

Questions have been raised regarding your fitness for ministry in and on behalf of the United Church of Christ. To protect the integrity of the Fitness Review process, you are required by the Committee on Ministry to abide by the following restrictions for the duration of the Fitness Review:

- Do not contact the person(s) raising questions about your fitness for ministry or their family during the review process.
- Do not disclose the identity of the person(s) raising questions to any persons who are not members of the Committee on Ministry or the Response Team.
- Persons other than the person(s) raising concerns may be asked to share information with the Response Team. Do not discuss with those persons any matters related to the Fitness Review, including information they have shared or intend to share.
- **With the exception of a spouse/partner and your professional care provider(s) (pastor, spiritual director, therapist, doctor, etc.), do not speak with others not involved in the process until its conclusion. This honors the confidentiality of the process, which is also held by the Committee on Ministry.**

Failure to abide by the terms of this notice may result in disciplinary action by the Committee on Ministry, which could include termination of your ecclesiastical authorization.

Your signature indicates that you have received a copy of this notice.

Authorized Minister's Signature and Date

The Response Team member's signature indicates that a copy of this Fitness Review Notice was provided to you on the specified date.

Response Team Member's Signature and Date

This form will be included with documentation compiled by the Response Team and will be turned over to the Committee on Ministry.

CONFIDENTIALITY NOTICE - Interviewees

Questions have been raised about _____'s fitness for ministry in and on behalf of the United Church of Christ. You have been identified as someone who has information to share with the Response Team relating to those questions. To protect the integrity of the Fitness Review process, we ask that you do not contact the minister in question or their family about this fitness matter until its conclusion.

Fitness Reviews are confidential ecclesiastical processes and we also ask that you honor the confidentiality of this process until the Committee on Ministry has come to a decision about this matter.

I have read the above statement and agree not to contact the minister about the Fitness Review during the Fitness Review process, and to honor the confidentiality of this process.

Witness Signature and Date

Response Team Member Signature and Date